

To: All Managers/Supervisors

Dear Manager/Supervisor

**SUPPORT FOR PRACTITIONERS
 OBSERVATION, ASSESSMENT AND RECORD KEEPING**

Following the success and popularity of the visits to Lincolnshire nominated settings to support the development and implementation of observation, assessment and record keeping (ARK) further visits are available this term. The purpose of the visits are to enable key practitioners from your setting to visit nominated settings to discuss and consider their approach to observation, assessment and record keeping and for you to consider and reflect with the setting on their journey so far.

The times and dates when these settings can be visited during the spring term are listed below.

Setting	Setting Contact	Date of Visits	Contact Number
Beginnings Daycare Park Springs Road Gainsborough DN21 1NY	Carol Merriman	Tuesday 10 th March am	01427 679806
		Tuesday 10 th March pm	
Heckington Pre-school Heckington C of E Primary School Howell Road Heckington Sleaford NG34 9RX	Karen Barry	Tuesday 24 th February am	01529 469567
		Tuesday 10 th March am	
		Tuesday 24 th March am	
		Tuesday 7 th April am	
Wragby Pre-school The Portacabin Silver Street Wragby Lincoln LN8 5PJ	Julie Swift	Tuesday 3 rd March am	01673 858594
		Tuesday 3 rd March pm	
		Wednesday 18 th March am	
		Tuesday 31 st March am	
Swan Street Pre-school The Baptist Church hall Swan Street Spalding PE11 1BT	Wendy Hare	Thursday 26 th February am	07738755472
		Tuesday 3 rd March am	
		Thursday 12 th March am	
		Thursday 19 th March am	

The Village Kindergarten Church Walk Brant Broughton Lincoln LN5	Jo Wilson	Wednesday 18 th March am	01400 272678
		Wednesday 25 th March am	
Sleaford New Life Pre-school New Life Centre Mareham Lane Sleaford NG34 7JP North Kesteven	Diane Maltby	Wednesday 25 th February am	01529 413247
		Tuesday 3 rd March am	
		Thursday 12 th March am	
		Tuesday 17 th March am	
Branston Community Day Nursery Branston Community College Station Road Branston Lincoln LN4 1LH	Nicola Pratt	Tuesday 10 th March pm	01522 880420
		Tuesday 24 th March pm	
Long Bennington Pre-school St James Hall Main Street Long Bennington Newark NG23 5DJ	Julie Knapton Butler	Friday 6 th March am	07816537242
		Wednesday 11 th March am	
		Thursday 19 th March pm	
		Thursday 26 th March pm	
See-Saw Day Nursery St James Hall Main Street Long Bennington Newark NG23 5DJ	Sarah Whelan	Wednesday 4 th March am	01205 359516
		Wednesday 4 th March pm	
		Wednesday 11 th March am	
		Wednesday 11 th March pm	
Hawthorn Tree Community Children's Centre Toot Lane Boston PE21 0PT	Melanie White	Thursday 26 th February am	01205 362255
		Thursday 5 th March am	
		Thursday 12 th March am	
		Thursday 19 th March am	
Busy Bees Day Nursery 21/23 Portland Street Lincoln	Sara Atkin	Tuesday 10 th March am	01522 575640
		Thursday 12 th March am	
		Wednesday 18 th March am	
		Thursday 19 th March am	
Acorn Pre-school The Portacabin	Jackie Berrie	Wednesday 25 th February am	01406 373400
		Tuesday 10 th March pm	
		Wednesday 25 th March am	
		Tuesday 31 st March pm	
Little Learners Nursery and Early Years School The Old Manse 14 Lumley Avenue	Marie Walker	Wednesday 25 th February am	01754 765158
		Wednesday 25 th	

Skegness PE25 2AP		February pm	
		Wednesday 4 th March am	
		Wednesday 4 th March pm	
Ladybirds Pre-school St Bartholomew's C of E Primary School Leaveslake Drove West Pinchbeck Spalding PE11 3QT	Di Sawyer	Tuesday 3 rd March am	07944 289030
		Thursday 5 th March am	
		Tuesday 10 th March am	
		Thursday 12 th March am	

Please contact the setting directly to organise a visit. There will be a maximum of four practitioners able to attend each session at the setting and allocation will be on a first come first served basis. No more than two practitioners from the same setting can visit at the same time.

If you are unable to book a visit this term, further dates will be available in the summer term.

We would like to take this opportunity to thank the nominated settings for their support and commitment to the development of observation, assessment and record keeping in Lincolnshire.

If you require further information regarding the visits please contact Claire Logan, Lead Adviser, Birth to Five Service 01522 587570.

Yours sincerely

Stephanie Douglas.

Stephanie Douglas
Head of Service,
Birth to Five Service